

COHORT LEAD ROLE

Objectives of the Role

The Cohort Lead role works in a team to:

- » Deliver the Masterclass Series and the complementary professional learning opportunities that build a strong alumni community and life-long learning opportunities for teachers and leaders
- » Build a community of practice across teachers, leaders, schools and regions
- » Build strong relationships with diverse constituents across the system and lead key stakeholder relationships
- » Develop Teach Well's knowledge base, generating new resources and trialling new ideas that support teachers and schools to improve outcomes for their students

Responsibilities

Delivering and facilitating Masterclass Series and other workshops

- » Presenting and facilitating Masterclass Series workshops, including presenting key ideas, modelling and demonstrating lessons and teaching practices, monitoring and encouraging participant interactions and preparing all necessary resources
- » Codifying and preparing documentation so that all team members deliver a consistent quality-assured Masterclass Series
- » Developing alumni professional learning and sharing opportunities to facilitate connections beyond the Masterclass Series

Providing coaching feedback to participants

- » Reviewing video footage, participant self-reflections and resources to prepare coaching notes for participants during the course
- » Leading and participating in 'quality control' activities, such as reviewing video coaching footage and feedback from other cohorts, ensuring consistency in workshop presentation and demonstrations

Leading cohort activities and communication

- » Leading the coordination and delivery of several cohorts. This includes reviewing participant submissions, managing communication with participating teachers, leaders and schools, tracking the progress of individuals through each cohort and following-up directly when necessary to support their success.
- » Reviewing impact tracking data for cohorts, considering implications and contributing to the annual Impact Report and cohort-level reports as required

Leading project management activities

- » Developing and implementing work plans to ensure the delivery of new projects and partnerships

- » Updating Teach Well's senior leadership on progress and impact
- » Building and maintaining strong relationships with system and regional stakeholders

Developing Teach Well's knowledge base and trial new ideas to drive student outcomes

- » Identifying and reviewing research on best practice in improving outcomes for students, particularly in low socioeconomic status communities, and sharing these with the team
- » Generating new resources and trialling new ideas to ensure the highest possible success rate for participants in the program in accelerating student progress in their classrooms

Building a community of practice across the system

- » Representing Teach Well at the school level and, where appropriate, supporting relationship management and external representation with education systems, philanthropists or professional associations
- » Maintaining a social media presence that promotes the values of Teach Well

Qualifications and Experience

- » A recognised teaching qualification and current teacher registration
- » At least 5 years of classroom teaching experience
- » Full driver's license and willingness to travel in WA and interstate
- » At least 1 year in a formal school leadership role or internal coaching role (desirable only)
- » Previous experience in the Teach Well Masterclass Series (desirable only)

Skills, Attributes and Knowledge

- » Deep content knowledge in at least one secondary Learning Area (across all secondary year levels) or in one or more primary school year levels
- » Knowledge of and dedication to research-based teaching practices, including explicit instruction
- » Ability to work in a team, completing work at the highest standard and adhering to deadlines by drawing on your exceptional time management and planning skills
- » Formal or informal coaching skills and a strong desire to develop others
- » Demonstrated ability to build strong professional relationships and work collaboratively with a range of stakeholders
- » Familiarity with adult learning theory and experience facilitating professional development workshops for a group (desirable only)

Location & Travel

- » Full-time role, based in Perth (Subiaco)
- » Some travel required, within WA and interstate